



MANAGEMENT ACCOUNTANT

About Us

Novum Agric Industries, is a rapidly growing, integrated agriculture and agric-processing company with its primary focus on the manufacture and distribution of the high quality, high performance feeds for poultry and fish. To ensure that our goals of supporting the success of every poultry and fish farmer are achieved through the use of our high quality feeds, we have integrated into our operations, complementary factories for the processing of soybeans and manufacture of high quality maize meal for human consumption. With the clear understanding that quality inputs form the basis for quality feeds, we additionally have a commercial farm for the cultivation of our core inputs being maize and soybeans.

The Position

The position requires a highly motivated, professional, qualified and experienced management accountant to join the growing company team. The position will be filled with a commercially minded individual with strong management accounting and administrative experience a similar manufacturing company. The candidate will be required to manage the company's overhead and reoccurring costs, conduct regular analysis of expenditure, comparing such to budgets, investigating anomalies, etc. The position also takes responsibility for payroll, taxes and the fulfilling of statutory regulations. The position is expected to provide monthly reports to the managing director and other senior management.

The position is open to Nigerian candidates.

Job Roles/Responsibilities:

- Keeping financial accounts of the Company in accordance with appropriate accounting standards;
- Follow-up and interactions with the external and internal auditors;
- Preparation of all statutory tax returns and reports - PAYE, income tax, VAT, etc.
- Coordinating work of 1-2 subordinate accountants or accounting assistants;
- Undertake regular bank statement reconciliation
- Reconciliation of mutual settlements with customers;
- Payroll responsibilities;
- Ensure adequate payments control;
- Responsibility for all journals and final GL balances including review of month end balance sheet reconciliations and control accounts;
- Maintenance over Fixed Assets/Inventory registers;
- Responsibility for best practice governance standards and documentary support for all transactions.

Key Skills/Experience:

- 5 years experience in a similar role
- Experience in a similar role in a manufacturing environment
- Experience managing and leading a team
- Quickbooks or similar accounting software experience essential
- Very high level of computer literacy is essential



Location

This role will be a permanent role and will be located at our company headquarters located in Panda, Karu Local Government, Nasarawa State, Nigeria. We are located approximately 1.5 hours from Abuja in the North Easterly direction. For a more detail location map, please visit our “contact us” page on our website for a map.

Remuneration

Competitive. Experience Dependant.

CV Submission

Please submit your application to info@supremefeeds.com and we will get back to you. Your application should include your CV and an application letter, which should be approximately 1 page, with a little detail about yourself and your experience.